



*EAST OF
SCOTLAND
EUROPEAN
CONSORTIUM*

**UNAUDITED
ANNUAL ACCOUNTS
2020/2021**

JUNE 2021

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Management Commentary

1. Introduction

This Management Commentary outlines the key objectives and strategy of the East of Scotland European Consortium (ESEC) and its financial performance over the 2020/2021 financial year.

ESEC was established in 1991. The current membership is made up of the following Councils: Aberdeen City, Angus, Dundee City, Falkirk, Fife, Perth and Kinross and Stirling. ESEC is a non-statutory joint committee with political representation. The key decision-making body is the Policy Board, comprising one elected member from each member council, underpinned by an Officer Group. The Consortium is serviced by a policy officer employed by a “host” authority and funded through an annual subscription. Host responsibility rotates amongst member councils, and the current host is Dundee City Council.

The policy officer represents ESEC at key European events ensuring members’ interests are represented, raising awareness and identifying funding opportunities and key policy issues. Such networking and representation on partnerships, and the resulting information dissemination, would be unachievable within individual council resources.

Annual Accounts 2020/2021

The purpose of the Annual Accounts is to present a summary of the financial activities of the East of Scotland European Consortium for the benefit of members and officers of the constituent authorities and the general public, to report on the stewardship of funds for the financial year 2020/2021 and to explain in overall terms the Consortium’s financial position.

The Accounts of ESEC have been prepared in accordance with the requirements of the Code of Practice on Local Authority Accounting in the United Kingdom 2020/2021 (“The Code”) which governs the format and content of local authorities’ annual accounts.

The main objective of the Accounting Statements is to provide information about the financial position, financial performance and cash flows of the Consortium.

The Accounting Statements comprise:-

- a) Movement in Reserves Statement for the period;
- b) Comprehensive Income and Expenditure Statement for the period;
- c) Balance Sheet as at the end of the period;
- d) Cash Flow Statement for the period; and
- e) Notes, comprising a summary of significant accounting policies, analysis of significant figures within the Accounting Statements and other explanatory information.

Remuneration Report

The Local Authority Accounts (Scotland) Regulations 2014 require local authorities in Scotland to prepare a Remuneration Report as part of the Annual Accounts.

In accordance with the Regulations, and the relevant definition of individuals that are to be disclosed in this report, ESEC has no employees that require to be disclosed.

ESEC makes no payment of salary, allowances or pension contributions to the Chair or to any of the other councillors who are appointed members of the Consortium.

Annual Governance Statement

This statement provides assurance in relation to ESEC's governance framework, which includes risk management and systems of internal financial control.

2. Main Objectives and Strategy of the Consortium

ESEC's key objective is to enable collaboration between members on shared European priorities. This is achieved by:

- Supporting members with EU policy knowledge and information on EU funding.
- Lobbying on behalf of the East of Scotland to influence EU policy and programmes.
- Ensuring EU policy engagement.
- Helping members access EU funding through intelligence and project development support, ensuring collaboration, particularly if funding is transnational in nature.

3. Financial Performance in 2020/2021

Financial Performance

The seven authorities who formed the membership of ESEC in 2020/2021 each contributed a sum of £7,000 to the costs of operating the Consortium. This gave a total subscription for the 2020/2021 financial year of £49,000 (2019/2020 = £49,000).

The highest area of expenditure was on staff costs for the EU Policy Officer post of £51,011. Other significant areas of expenditure in 2020/2021 included £3,352 management fee from the host authority and £2,920 for external auditor's fee.

The net position for the 2020/2021 financial year shows a £8,353 deficit (2019/2020 = £4,226 deficit) as detailed in the Comprehensive Income and Expenditure Statement on page 12. After the required accounting adjustments this results in total usable reserves of £21,997 which have been carried forward to the 2021/2022 financial year. This is shown in the Movement in Reserves Statement on page 11. ESEC has unusable reserves of £(1,252).

The actual deficit for the year was less than the budgeted deficit of £10,496 largely due to expenditure on accommodation, travel and subsistence within Transport Costs being less than anticipated.

Assets and Liabilities

The Balance Sheet on page 13 sets out ESEC's assets and liabilities at 31 March 2021, and explanatory notes are provided on pages 15 – 18. The total net assets have reduced by £8,353 as a result of the deficit outlined above. Changes in cash and cash equivalents of ESEC during the accounting period are shown in the Cash Flow Statement on page 14.

Significant Accounting Policies

The purpose of this note on pages 15 and 16 of the accounts is to explain the basis of the figures in the accounts and to outline the accounting policies adopted in compiling the 2020/2021 accounts.

4. Financial Outlook and Plans for the Future

Financial Management

The Consortium has a good track record of prudent and effective financial management. Financial year 2020/2021 was particularly busy due to the requirement to respond to the challenges arising from the outcome of the EU referendum and the lead up to the revised transition date for exiting the EU of 31 December 2020. This resulted in a deficit in the budget position with the Consortium having to draw on its reserves, however this deficit was less than that originally expected.

Economic Circumstances and their Impact

The pressure on public finances is likely to continue for the foreseeable future, and as a result council services among ESEC members continue to face ongoing service and cost pressures. The ESEC Secretariat serves as an extra supportive resource to European and funding officers whose teams are under pressure, and will help to ensure that the views of local authorities are considered during Brexit negotiations and transitional period.

Financial Outlook

The budgeted position for 2021/2022 is a deficit of £16,210. Based on this position, the reserves will last less than two years, and there is a significant risk that the Consortium will not be able to continue to operate without reductions in expenditure or increases in income. The risk is compounded by the fact that the Consortium is reliant on subscriptions from its members. The Consortium previously agreed to increase the subscription from members from £6,750 to £7,000 from 2019/2020.

A report outlining the various options for the future structure of ESEC was presented and discussed at the Board meeting in September 2019. This was developed further and options were presented to the Board in January 2021. It was decided to continue with the existing structure until after the next Local Government elections in May 2022 when a further review of options would be considered.

The current uncertainty surrounding Brexit may result in members re-assessing their position in future, and the Consortium therefore needs to exercise increased financial prudence. The Consortium is open to other organisations joining as associate members, with no voting rights, for an annual fee of £1,500. At present there are no associate members.

Plans for the Future

Please see the chair's report on page 6.

5. Where to Find More Information

Further information about ESEC can be obtained at <http://www.esec.org.uk/>

6. Conclusion and Acknowledgements

We would like to take this opportunity to acknowledge the effort in producing the Annual Accounts and record our sincere thanks for the continued hard work and support of those involved in ESEC's activities.

Robert Emmott, BSc, CPFA
ESEC Treasurer
XX September 2021

Joanne Scobie
ESEC Policy Officer
XX September 2021



Chair's Report 2020/2021

To say that the past year has been a challenge and something we could never have anticipated is an understatement. In response to the pandemic, all of our colleagues started working from home, and all meetings were held on online platforms, for what we expected would be a short to medium term. As the severity of the situation increased, working from home became the norm. Local government was front and centre of the response to Covid-19, with many of our officers taking on additional roles, such as processing support grants for local businesses.

As all this raged on, our exit from the European Union became final, when the transition period ended at the end of the year. Calls to the Prime Minister to extend the transition period in order to avoid the double impact of Brexit and Covid-19 went unheeded, and so the UK's 47-year EU membership ended on 31 December 2020, underpinned by a trade and co-operation deal agreed just one week before.

According to a recent BBC business report, disruption to trade between the EU and Scotland has been significant. A prominent, well-established garden centre in the ESEC area reported a 30% loss in sales to the EU due to additional standards which mean that British soil is no longer assumed to be safe. According to statistics published by the ONS, exports of goods to the EU fell by £5.3 billion (19.3%) in January 2021 compared to the previous year. In both current price and chained volume measures, the January 2021 monthly fall in goods imports and exports are the largest monthly falls since records began in January 1997.

However, the truth is that imports and exports have also been impacted by national and international lockdowns, and the full impact of Brexit will not be known until we fully emerge from the Covid crisis. The same applies to another grave concern brought around as a result of Brexit – access to labour in key industries such as agriculture, health and social care, and hospitality. Local businesses feared that EU nationals would cease to come to the UK to fill crucial jobs as a result of the end of free movement.

We won't know the full impact on the workforce until borders and businesses open to the same level as they were pre-Covid, but it has already been reported that the hospitality sector is struggling to fill positions as lockdown slowly eases. More than one in ten workers left the hospitality industry in the last year, with figures from the ONS suggesting 355,000 fewer people were employed in hospitality compared to a year ago. Many of the sector's workforce had been made up by EU nationals, and hundreds of thousands of foreign workers have left the UK in the past year. Working-age people in their 20s and 30s have left in the greatest numbers, according to a report by the University of Oxford. King's College London estimates that between 800,000 and 1.3 million foreign workers have left the UK over the past year, figures not seen since World War II.

Brexit has also had a significant impact on our local communities being able to access vital funding. The UK Government said no to participating in the Erasmus programme, which had been of great support for our young people and teachers in community groups, colleges and schools. It was also a no to participating in Interreg, the EU programme which served as the conduit for local government cooperation across the continent. There has been no replacement programme for LEADER, the EU's rural development programme, and so many of its staff, with experience cumulating in decades, have moved on. The UK Shared Prosperity Fund (UKSPF), the replacement programme for EU structural funds, will not be introduced until 2022. What we have as a temporary stand-in is the UK Community Renewal Fund (CRF), which will launch some pilot projects ahead of the UKSPF next year. The launch of the CRF has not been smooth, it has been introduced as a competitive bidding process, unlike previous EU funds, which

then puts strain on capacity and resource within council funding teams. We have always been of the position that funding for key programmes which tackle issues like unemployment and poverty/social exclusion, must be directly allocated rather than be opened up for bidding. The methodology used to determine areas of priority has also caused concern, as some of Scotland's most deprived local areas have been left off the list of those most in need. We have made our views known to the UK Government team responsible for these funds, and we will continue to press that things must be done differently for the UKSPF or the opportunity to support areas most in need of support will be lost.

When I wrote this report last year, we could never have expected that we would still be in a degree of lockdown, with colleagues still working from home and not able to physically meet in person. As I do every year, I would like to offer thanks to my fellow ESEC board members for the successful collaboration that has served so well over this most challenging year. I would also like to offer a great deal of gratitude to the officers across our member councils, who continue to support local communities in mitigating the impact of Covid-19 on top of their already packed workloads. As always, our strength and resilience has been as a result of our continued collaboration, and the past year has demonstrated this more than ever.

Cllr Will Dawson
ESEC Chair
XX September 2021

MEMBERS AND OFFICIALS

CHAIR

Councillor Will Dawson – Dundee City Council

VICE CHAIRS

Councillor John Reynolds – Aberdeen City Council

Councillor Scott Farmer – Stirling Council

TREASURER

Robert Emmott, BSc, CPFA, Executive Director of Corporate Services – Dundee City Council

Appointed Members:-

Councillor John Reynolds – Aberdeen City Council

Councillor Ben Lawrie – Angus Council

Councillor Will Dawson – Dundee City Council

Vacant – Falkirk Council

Councillor Altany Craik – Fife Council

Councillor Peter Barrett – Perth and Kinross Council

Councillor Scott Farmer – Stirling Council

Statement of Responsibilities

The East of Scotland European Consortium’s responsibilities

The Consortium is required:-

- to make arrangements for the proper administration of its financial affairs, and to ensure that one of its officers has responsibility for the administration of those affairs. In respect of the East of Scotland European Consortium that officer is the Treasurer. As Dundee City Council is the host authority for the 2020/2021 financial year this post is held by Robert Emmott, BSc, CPFA, Executive Director of Corporate Services, Dundee City Council;
- to manage its affairs to secure economic, efficient and effective use of resources and safeguard its assets.
- to ensure the Annual Accounts are prepared in accordance with legislation (The Local Authority Accounts (Scotland) Regulations 2014), and so far as is compatible with that legislation, in accordance with proper accounting practices (section 12 of the Local Government in Scotland Act 2003).
- to approve the Annual Accounts for signature.

Signed on behalf of East of Scotland European Consortium

Councillor Will Dawson
Chair of ESEC
XX September 2021

The Treasurer's responsibilities

The Treasurer is responsible for the preparation of the ESEC Annual Accounts in accordance with proper practices as required by legislation and as set out in the CIPFA/LASAAC Code of Practice on Local Authority Accounting in the United Kingdom ('the Accounting Code').

In preparing the Annual Accounts, the Treasurer has:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that were reasonable and prudent;
- complied with legislation;
- complied with the local authority Accounting Code (in so far as it is compatible with legislation).

The Treasurer has also:

- kept adequate accounting records which were up to date;
- taken reasonable steps for the prevention and detection of fraud and other irregularities.

I certify that the Annual Accounts give a true and fair view of the financial position of the East of Scotland European Consortium at the accounting date and its income and expenditure for the year ended 31 March 2021.



Robert Emmott, BSc, CPFA
ESEC Treasurer
25 June 2021

Movement in Reserves Statement

	Total Usable Reserves £	Total Unusable Reserves £	Total Reserves £
Balance as at 31 March 2019	(33,324)	0	(33,324)
Movement in reserves during the year			
(Surplus) or deficit on provision of services	4,226	0	4,226
Other Comprehensive Expenditure/(Income)	0	0	0
Total Comprehensive Expenditure	4,226	0	4,226
Adjustments between accounting and funding basis under regulations	283	(283)	0
Net (Increase)/Decrease before Transfers to Earmarked Reserves	4,509	(283)	4,226
Transfers to/from Earmarked Reserves	0	0	0
(Increase)/Decrease in Year	4,509	(283)	4,226
Balance as at 31 March 2020 carried forward	(28,815)	(283)	(29,098)
Movement in reserves during the year			
(Surplus) or deficit on provision of services	8,353	0	8,353
Other Comprehensive Expenditure/(Income)	0	0	0
Total Comprehensive Expenditure	8,353	0	8,353
Adjustments between accounting and funding basis under regulations	(1,535)	1,535	0
Net (Increase)/Decrease before Transfers to Earmarked Reserves	6,818	1,535	8,353
Transfers to/from Earmarked Reserves	0	0	0
(Increase)/Decrease in Year	6,818	1,252	8,353
Balance as at 31 March 2021 carried forward	(21,997)	1,252	(20,745)

Comprehensive Income and Expenditure Statement

2019/2020				2020/2021			
Gross Expenditure £	Gross Income £	Net Expenditure £	Budgeted Net Expenditure £	Gross Expenditure £	Gross Income £	Net Expenditure £	
46,373	0	46,373	Staff costs	49,769	51,011	0	51,011
1,391	0	1,391	Transport costs	4,270	66	0	66
122	0	122	Supplies and Services	1,100	203	0	203
6,114	0	6,114	Third party payments	6,207	6,272	0	6,272
0	(49,000)	(49,000)	Subscription income (Note 2)	(50,470)	0	(49,000)	(49,000)
54,000	(49,000)	5,000	Cost of Services	10,875	57,552	(49,000)	8,552
	(327)	(327)	Financing and investment Income and Expenditure	(380)		(199)	(199)
	(447)	(447)	Non-Specific Grant Income	0		0	0
		4,226	(Surplus) or Deficit on Provision of Services	10,496			8,353
		4,226	Total Comprehensive Expenditure / (Income)	10,496			8,353

Balance Sheet

31/03/2020		Notes	31/03/2021
£			£
	Current Assets		
295	Debtors	6	6,837
	Cash and Cash Equivalents – Short Term Deposit with Dundee City Council Loans Fund		<u>19,366</u>
<u>31,981</u>			
<u>31,981</u>	Total Current Assets		<u>26,203</u>
(3,178)	Short Term Creditors	7	(5,458)
<u>(3,178)</u>	Total Current Liabilities		<u>(5,458)</u>
<u>29,098</u>	Net Assets		<u>20,745</u>
(28,815)	Usable Reserves	5	(21,997)
<u>(283)</u>	Unusable Reserves	5	<u>1,252</u>
<u>(29,098)</u>	Total Reserves		<u>(20,745)</u>

The unaudited accounts were authorised for issue on 30 June 2021.



Robert Emmott, BSc, CPFA
ESEC Treasurer
25 June 2021

Cash Flow Statement

2019/2020		2020/2021
£		£
4,226	Net (surplus) or deficit on the provision of services	8,353
	Adjustment to surplus or deficit on the provision of services for non-cash movements:	
10,953	- (Increase) / decrease in creditors	(2,280)
(234)	- Increase / (Decrease) in debtors	6,542
	Adjust for items included in the net surplus or deficit on the provision of services that are investing and financing activities:	
<u>327</u>	- Interest receivable	<u>199</u>
15,272	Net Cash flows from Operating Activities	12,814
	Net Cash flows from Financing Activities:	
<u>(327)</u>	- Interest receivable	<u>(199)</u>
14,945	Net (increase) or decrease in cash and cash equivalents	12,615
<u>(46,925)</u>	Cash and cash equivalents at the beginning of the reporting period	<u>(31,981)</u>
<u>(31,981)</u>	Cash and Cash equivalents at the end of the reporting period	<u>(19,366)</u>

Notes to the Accounts

1 Significant Accounting Policies

The following policies have been adopted in compiling the Financial Statements for 2020/2021:-

General

The financial statements for the year ended 31 March 2021 have been prepared in accordance with the Code of Practice on Local Authority Accounting in the United Kingdom 2020/2021 (the Code), based on International Financial Reporting Standards.

Accruals of Income and Expenditure

Activity is accounted for in the year that it takes place, not simply when cash payments are made or received. In particular:

- Revenue contracts with service recipients, whether for services or the provision of goods, is recognised when (or as) the goods or services are transferred to the service recipient in accordance with the performance obligations in the contract.
- Supplies are recorded as expenditure when they are consumed.
- Expenses in relation to services received including those rendered by Officers are recorded as expenditure when the services are received rather than when payments are made.
- Interest payable on borrowings and receivable on investments is accounted for on the basis of the effective interest rate for the relevant financial instrument rather than cash flows fixed or determined by the contract.
- Where revenue and expenditure have been recognised but cash has not been received or paid, a debtor or creditor for the relevant amount is recorded in the Balance Sheet. Where debts may not be settled, the balance of debtors is written down and a charge made to revenue for the income that might not be collected.

Cash and Cash Equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty on notice of not more than twenty-four hours. Cash equivalents comprise short-term lending that is repayable on demand or within three months of the balance sheet date and is readily convertible to known amounts of cash with insignificant risk of change in value.

Events after the Reporting Period

Events after the Balance Sheet date are those events, both favourable and unfavourable, that occur between the end of the reporting period and the date when the Statement of Accounts is authorised for issue. Two types of events can be identified:

- Those which provide evidence of conditions that existed at the end of the reporting period – the Statement of Accounts is adjusted to reflect such items.
- Those that are indicative of conditions that arose after the reporting period – the Statement of Accounts is not adjusted to reflect such events, but where a category of events would have a material effect, disclosure is made in the notes of the nature of the events and their estimated financial effect.

Notes to the Accounts

1 Significant Accounting Policies (continued)

Financial Liabilities

Financial liabilities and asset instruments are classified according to the substance of the contractual arrangements entered into. Finance costs and gains or losses relating to financial liabilities and foreign exchange transactions are included in the Comprehensive Income and Expenditure Statement.

Exceptional Items

When items of income and expense are material, their nature and amount is disclosed separately, either on the face of the Comprehensive Income and Expenditure Statement or in the notes to the accounts, depending on how significant the items are to an understanding of ESEC's financial performance.

VAT

VAT payable is included as an expense only to the extent that it is not recoverable from Her Majesty's Revenue and Customs. VAT receivable is excluded from income. The figures in the accounts are shown net of VAT. ESEC is administered by Dundee City Council so all vatable transactions relating to ESEC are recovered by the Council.

Changes in Accounting Policies and Estimates and Prior Period Errors

Changes in accounting policies are only made when required by proper accounting practices or the change provides more reliable or relevant information about the effect of transactions, other events and conditions on the Consortium's financial position or financial performance. Where a change is made, it is applied retrospectively (unless stated otherwise) by adjusting opening balances and comparative amounts for the prior period as if the new policy had always been applied.

Material errors discovered in prior period figures are corrected retrospectively by amending opening balances and comparative amounts for the prior period.

Notes to the Accounts

2	<u>Comprehensive Income and Expenditure Statement - Council Contributions</u>	<u>2019/20</u>	<u>2020/21</u>
		<u>£</u>	<u>£</u>
	Aberdeen City Council	7,000	7,000
	Angus Council	7,000	7,000
	Dundee City Council	7,000	7,000
	Falkirk Council	7,000	7,000
	Fife Council	7,000	7,000
	Perth and Kinross Council	7,000	7,000
	Stirling Council	7,000	7,000
		49,000	49,000
3	<u>Comprehensive Income and Expenditure Statement – expenditure incurred by Dundee City Council</u>	<u>2019/20</u>	<u>2020/21</u>
		<u>£</u>	<u>£</u>
	Dundee City Council as host authority made a charge to ESEC for support costs	3,254	3,352
	Policy Officer – Dundee City Council payroll payment	46,373	51,011
		49,627	54,363
4	<u>Comprehensive Income and Expenditure Statement - Disclosure of Audit Costs</u>	<u>2019/20</u>	<u>2020/21</u>
		<u>£</u>	<u>£</u>
	Fee payable to Audit Scotland for external audit services	2,860	2,920
		2,860	2,920
5	<u>Balance Sheet – Reserves</u>		
	Movements in ESEC's usable and unusable reserves are detailed in the Movement in Reserves Statement.		
6	<u>Balance Sheet – Short Term Debtors</u>	<u>2019/20</u>	<u>2020/21</u>
		<u>£</u>	<u>£</u>
	Local Authority	295	6,837
		295	6,837

Notes to the Accounts

7 Balance Sheet - Short Term Creditors

	<u>2019/20</u>	<u>2020/21</u>
	<u>£</u>	<u>£</u>
Central Government Body	3,178	4,206
Other Entities and Individuals	0	1,252
	<hr/> 3,178	<hr/> 5,458

8 Amounts Reported for Resource Allocation Decisions

The amounts reported to the Policy Board for the purposes of resource allocation decisions during the year is similar to that contained within the accounts. Further disclosure is therefore not required.

9 Pension Costs (IAS 19)

The ESEC officer is employed by Dundee City Council and the resulting net pension liability is included in the Balance Sheet of Dundee City Council.

10 Related Party Transactions

ESEC is required to disclose material transactions with related parties - bodies or individuals that have the potential to control or influence ESEC or to be controlled or influenced by ESEC. Disclosure of these transactions allows readers to assess the extent to which ESEC might have been constrained in its ability to operate independently or might have secured the ability to limit another party's ability to bargain freely with ESEC.

ESEC is required to disclose material transactions with other parties. Income from constituent authorities is shown in note 2 and expenditure paid to Dundee City Council is shown in note 3.

Annual Governance Statement

Introduction

The Policy Board is responsible for ensuring that the East of Scotland European Consortium's (ESEC) business is conducted in accordance with the law and appropriate standards. This is to ensure that public funds and assets at its disposal are safeguarded, properly accounted for and used economically, efficiently and effectively. The Policy Board also has a duty to make arrangements to secure continuous improvement in the way its functions are carried out. The Policy Board comprises one elected member from each member council and is underpinned by an Officer Group.

In discharging this overall responsibility, the Policy Board is responsible for implementing effective arrangements for the governance of ESEC's affairs and facilitating the effective exercise of its functions. This includes setting the strategic direction, putting in place processes and procedures to ensure the proper administration of its financial affairs, and ensuring that appropriate arrangements are in place for the management of risk.

The Policy Board has not approved and adopted its own Code of Corporate Governance which is consistent with the principles and recommendations of the CIPFA/SOLACE framework *Delivering Good Governance in Local Government* and the supporting guidance notes for Scottish authorities, rather it operates within the principles of the Code adopted by the host authority, Dundee City Council.

Dundee City Council's financial management arrangements comply in all material respects with the governance requirements of the CIPFA Statement on the Role of the Chief Financial Officer in Local Government (2016). The Executive Director of Corporate Services, as Chief Financial Officer for the Council reports directly to the Chief Executive on all matters concerning his statutory role. The Executive Director of Corporate Services, as the Council's most senior advisor on all financial matters, is involved in the development of all strategic and financial policy matters and has direct access to all elected members. For the year under review, the Chief Financial Officer was able to fulfil the requirements of the role through the arrangements which existed.

The Governance Framework

The key elements of the Consortium's governance framework include:

- The Policy Board sets out its planned activities in its Annual Work Plan which is approved by the Board, in addition the annual budget is also approved by the Policy Board.
- A robust and effective meeting structure is in place, with meetings attended by an appointed elected member from each constituent authority, where strategic issues facing the Consortium can be addressed.
- Performance reports (including financial information) are provided to the Policy Board.
- The Policy Board responds to findings and recommendations of Audit Scotland.
- The role of the Policy Officer is defined in an agreed job description and performance is reviewed on an annual basis.
- The Board appointed Treasurer is responsible for ensuring appropriate advice is given to the Board on all financial matters, keeping proper financial records of accounts and maintaining an effective system of internal financial control under the terms of the host authority's financial regulations.
- The Consortium works with other Scottish local government consortia and CoSLA on relevant issues.

Review of Effectiveness

Within the Consortium's overall governance framework specific arrangements are in place as part of risk management and the system of internal financial control. These arrangements are intended to ensure that reasonable assurance can be given that assets are safeguarded, transactions are authorised and properly recorded and material errors or irregularities are either prevented altogether or detected within a timely period. It is based on a framework of regular management information, financial regulations, administrative procedures and management supervision and checking. Development and maintenance of the control arrangements is undertaken by officers within ESEC and Dundee City Council. In particular, the system includes:-

- Approval of an annual budget.
- Regular reviews of periodic financial reports.
- The preparation of regular financial reports which indicate actual expenditure against targets.

Since 1 November 2018, the Consortium uses the systems of the host council, i.e. Dundee City Council, for processing all financial transactions. These systems are subject to regular review and monitoring by Dundee City Council internal and external auditors.

During the year to 31 March 2021 no specific reviews or investigations for ESEC were carried out by either internal or external auditors. Dundee City Council's Senior Audit Manager – Internal Audit has provided an annual assurance statement to the Consortium's Policy Board which notes that "it is considered reasonable to conclude that the operational governance, risk management and control framework in place for ESEC for 2020/2021 is that of Dundee City Council's and therefore the assurances provided to Dundee City Council for the same period can be mapped to ESEC for the purposes of informing its Annual Governance Statement."

Dundee City Council's 2020/2021 Annual Internal Audit Report, presented to the Council's Scrutiny Committee on 23 June 2021, concluded that reasonable assurance can be placed upon the adequacy and effectiveness of the Council's framework of governance, risk management and control for the year to 31 March 2021.

On this basis we have concluded that there were no significant governance weaknesses which would impact on ESEC's governance arrangements and it is the Treasurer's opinion that reasonable assurance can be placed upon the adequacy and effectiveness of ESEC's governance framework, risk management and internal control.

Review of Governance Framework

In carrying out this review we have relied on a number of sources of assurance, including:

- Assurances received from the Treasurer including his review of the effectiveness of the governance framework.
- Assurances received from the host authority in relation to the financial systems hosted by them.
- The Performance Management arrangements in place.

Continuous Improvement Agenda

The Consortium's progress against the Continuous Improvement Agenda items for 2020/2021 are as follows:

- To further develop the options for ensuring the longer-term sustainability of the Consortium including the possibility of changing the Consortium's structure a report outlining the various options for the future structure of the Consortium was presented at the Policy Board meeting in January 2021. The Board decided to continue with the existing structure until after the next Local Government elections in May 2022 when a further review of options would be considered.

The only improvement item identified for 2021/2022 is:

- To further develop the options for ensuring the longer-term sustainability of the Consortium including the possibility of changing the Consortium's structure. This will ensure that the Board have the information available to decide upon the future of the consortium as soon as possible after the Local Government elections in May 2022.

Conclusion

It is our opinion that reasonable assurance can be placed upon the adequacy and effectiveness of the East of Scotland European Consortium's governance framework, risk management and internal control.

Robert Emmott, BSc, CPFA
ESEC Treasurer
XX September 2021

Clr Will Dawson
Chair of ESEC
XX September 2021

Independent auditor’s report to the members of the East of Scotland European Consortium and the Accounts Commission

The Annual Accounts set out on pages 9 to 21 are subject to audit in accordance with the requirements of Part VII of the Local Government (Scotland) Act 1973.

The Auditor appointed for this purpose by the Accounts Commission for Scotland is:

Rachel Browne CPFA
Senior Audit Manager
Audit Scotland
4th Floor
102 West Port
Edinburgh
EH3 9DN

East of Scotland European Consortium

GLOSSARY

CIPFA	Chartered Institute of Public Finance and Accountancy
COSLA	Convention of Scottish Local Authorities
CRF	UK Community Renewal Fund
ERDF	European Regional Development Fund
ESEC	East of Scotland European Consortium
ESF	European Social Fund
ERASMUS	EU Programme for Education, Training, Youth and Sport
EU	European Union
INTERREG	European Territorial Cooperation
LASAAC	Local Authority (Scotland) Accounts Advisory Committee
SOLACE	Society of Local Authority Chief Executives
UKSPF	UK Shared Prosperity Fund